

SciShield- Adding a New Lab Member Tutorial.

The screenshot shows the SciShield login interface. At the top, a blue header contains the UTEP logo on the left and 'Welcome to SciShield! Support' on the right. Below the header, a white box contains the title 'Welcome to SciShield - The Research Management Platform'. Inside this box, on the left, is a link 'Log in with your UTEP NetID and Password' with a sub-link '(Click here for other access methods)'. On the right is a link 'Please enter your UTEP NetID and Password to log in.' Below this link is a disclaimer: 'Access to this system is strictly limited to users associated with the University of Texas at El Paso. All access is monitored and logged.' An orange arrow points from the left link to the right link. At the bottom left is the SciShield logo. At the bottom right is the footer text: 'SciShield © v3.10.182.2 (Burton Richter), All Rights Reserved' with links for 'Contact Us' and 'Mobile version'. A large orange-bordered box on the right side of the page contains the text: 'STEP 1: Go to <http://utep.Scishield.com/> Click on any of the links to login'.

Welcome to SciShield - The Research Management Platform | SciShield

https://utep.scishield.com

Welcome to SciShield! Support

Log in with your UTEP NetID and Password
(Click here for other access methods)

Welcome to SciShield - The Research Management Platform

Please enter your UTEP NetID and Password to log in.

Access to this system is strictly limited to users associated with the University of Texas at El Paso. All access is monitored and logged.

STEP 1: Go to
<http://utep.Scishield.com/>
Click on any of the links to login

SciShield

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[Contact Us](#) | [Mobile version](#)

Login

shib2.utep.edu/idp/profile/SAML2/Redirect/SSO?execution=e1s1



UTEP Single Sign On

The username format is "user" from your email address "user@domain.edu".
Please do not enter your entire email address for the username.

Please login

[Forgot password?](#)

Login

Unauthorized use of this system is prohibited. Usage may be subject to security testing and monitoring. Misuse is subject to criminal prosecution; and no expectation of privacy except as otherwise provided by applicable privacy laws. Use of this site is subject to UTEP's policies. Any use of this site not covered by UTEP policy is prohibited.

STEP 2: Use your UTEP username and password to login to your account.

UTEP

STEP 3: On the left menu click the name of your lab "(NAME) LAB" then MANAGE MEMBERS

– Franco Lab

» View Lab Profile

» Compliance Dashboard

» Manage Members

» Send Lab Message

» View Lab Spaces

» Manage Lab Forms

+ Research Tools

+ Training

+ My Account

Welcome to SciShield

⚠️ Your training in the following course is overdue: Lab Safety for Biological Use [Launch Course](#)

⚠️ Your training in the following course is overdue: Biosafety and Bloodborne Pathogens [Sign up](#)

Announcements

09/13/2023: [BioRAFT will be down on Monday 0...](#)
The platform BioRAFT will be down for a few hours on Monday, September 18th at 7:00 a.m. to swit... [\[more\]](#)

[View All Announcements](#)

Required Training

Status	Course Name	Renewal Date
⚠️	Lab Safety for Biological Use	Overdue!
⚠️	Biosafety and Bloodborne Pathogens	07/06/2021

Messages

10/11/2023 [Your invitation at SciShield has...](#)

10/11/2023 [Your account at https://utep.sci...](#)

10/11/2023 [Your account at https://utep.sci...](#)

10/11/2023 [Action Required: Please Certify...](#)

[View Entire Inbox](#)

ObservNow

See a safety concern?
Click to report it.

Compliance Summary for Franco Lab

Training: ⚠️

- + Franco Lab
- + Research Tools
- + Training
- + My Account

Franco Lab Members

Last Confirmed: 05/06/2021 ⓘ

Name	Email	Designation	
Franco, Temp - Anai	anaifranco2@gmail.com	Principal Investigator	Edit
Arriaga, Temp Berenice	bobberesponge@gmail.com	Post Doctorate Fellow	Edit Remove

[Confirm List](#)

[Definitions and Policies](#)

Add a member

Name:

 ⓘ
 Franco, Anai M - amfranco2@utep.edu
 (temporary account) Temp - Anai Franco
 Select

Optional Access in BioRAFT

- ☐ Edit Basic Group Information ⓘ
- ☐ Group Compliance Liaison ⓘ

Job Activities

- [Biological](#)
[Animals](#)
[Chemical](#)
[Radiological](#)
[Physical](#)
[Facilities](#)
- General**

- ☐ Ships Biological/Infectious Materials ⓘ
- ☐ Works with Biological Materials ⓘ
- ☐ Works with Biosafety Level 2 Materials ⓘ
- ☐ Works with Biosafety Level 2+ Materials ⓘ
- ☐ Works with Biosafety Level 3 Materials ⓘ
- ☐ Works with Bloodborne Pathogens or Human Source Materials ⓘ
- ☐ Works with Recombinant and/or Synthetic Nucleic Acids ⓘ
- ☐ Works with Select Agent Organisms ⓘ
- ☐ Works with Viral Vectors which May Infect Humans ⓘ

→ [More options](#)

[Configure Defaults](#)

STEP 4: On the name search bar type Last Name, First Name and select the correct one from the options below.

STEP 5: Click on the DESIGNATION arrow and select the desire tittle for the new member. Then click the LOOKUP/ADD button.

View Edit Dashboard Members Training

Members | Manage Job Activities | Members History

Franco Lab Members

Last Confirmed: 05/06/2021 ⓘ

Name	Email	Designation	
Franco_Temp - Anai	anaifranco2@gmail.com	Principal Investigator	Edit
Arriaga_Temp Berenice	bobberesponge@gmail.com	Post Doctorate Fellow	Edit Remove

[Confirm List](#) [Definitions and Policies](#)

Add a member

Name:

Designation:

Select

Select

Co-Investigator

Research Assistant

Research Assistant Professor

Research Fellow

Post Doctorate Fellow

Senior Research Associate

Research Associate

Visiting Researcher

Instructor

Lab Manager

Lab Coordinator

Staff Scientist

Assistant Scientist

Technician

Graduate Student

Undergraduate Student

Summer Intern/Student

Lab Office Staff

Unknown

☐ Works with Bloodborne Pathogens or Human Source Materials ⓘ
☐ Works with Recombinant and/or Synthetic Nucleic Acids ⓘ
☐ Works with Select Agent Organisms ⓘ
☐ Works with Viral Vectors which May Infect Humans ⓘ

[More options](#) [Configure Defaults](#)

[Lookup / Add](#)

Adding group members requires a secure directory lookup against personnel databases and may take over 30 seconds to process. **Please only click Add Once.** Thank you for your patience.

Franco Lab Members

Name	Email	Designation	
Franco, Temp - Anai	anaifranco2@gmail.com	Principal Investigator	Edit
Arriaga, Temp Berenice	bobberesponge@gmail.com	Post Doctorate Fellow	Edit

[Confirm List](#)

Once the list is confirmed, the date will change. **This list needs to be confirmed every semester.**

[Definitions and Policies](#)

STEP 6: Click the CONFIRM LIST button to update the date.

Add a member

Name:

Designation:

Optional Access in BioRAFT

- ☐ [Edit Basic Group Information](#)
- ☐ [Group Compliance Liaison](#)

Job Activities

[Biological](#) | [Animals](#) | [Chemical](#) | [Radiological](#) | [Physical](#) | [Facilities](#)

[General](#)

- ☐ [Ships Biological/Infectious Materials](#)
- ☐ [Works with Biological Materials](#)
- ☐ [Works with Biosafety Level 2 Materials](#)
- ☐ [Works with Biosafety Level 2+ Materials](#)
- ☐ [Works with Biosafety Level 3 Materials](#)
- ☐ [Works with Bloodborne Pathogens or Human Source Materials](#)
- ☐ [Works with Recombinant and/or Synthetic Nucleic Acids](#)
- ☐ [Works with Select Agent Organisms](#)
- ☐ [Works with Viral Vectors which May Infect Humans](#)

[More options](#)

[Configure Defaults](#)